

Metro Academy Bulletin

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Background

A1626 'Work on Track' Safeworking Competency Management Procedure 2.0, was released on 07/12/2022. The procedure outlines the required evidence, timeframes, and processes for Rail Safety Workers (RSW) wishing to upskill into a higher safeworking qualification, as well as the renewal process to maintain currency.

Feedback received has indicated that further clarity concerning the renewal process is desired. The following process is to be followed. This will be incorporated into a future release of the procedure once a further consultation period is completed.

Interim changes

The two scenarios regarding renewal situations are:

- a) A learner, who's competency has expired by less than 6-months, books attendance in a renewal course
- b) A learner, who's competency has expired by more than 6-months, books attendance in a renewal course

While consultation occurs on potential amendments to A1626 'Work on Track' Safeworking Competency Management Procedure the following process will be adopted by MTM and MSTEP providers in relation to booking renewal courses:

- a. If the Learner's competency is expired by less than 6-months, the RSW is not able to use their competency but can complete renewal training with an approved training provider, for a period up to 6-months following expiry.
- b. If the Learner's competency is expired by more than 6-months, the RSW is not able to use their competency, will be withdrawn from renewal training and must book into an initial course with an approved training provider.

Train Track Safety Awareness (TTSA) exemption: The following exemption to the above, applies to TTSA.

- If the Learner's competency is expired by less than 6-months, the RSW is not able to use their competency but can complete **Online TTSA renewal (MCSR online)** training
- If the Learner's competency is expired by more than 6-months, the RSW is not able to use their competency, and must attend the **Face to Face TTSA renewal** training

Extension Process

There is no change to the existing process for RSW to apply for extensions to competency validity. An application for extension of competency can be submitted as per **L2-SQE-PRO-261 'Rail Industry Worker/ Third Party Induction Extension and Exemption Requests'**:

Questions

Questions relating to this bulletin can be directed to metroacademy@metrotrains.com.au