



RIW BULLETIN



MTM Approved Training Providers

This bulletin supersedes MA-BUL-2024-02 and includes the latest revisions to unit competencies.

Purpose

The objective of the bulletin is to inform and confirm the Metro Trains Melbourne (MTM) approved safeworking training providers to enable Rail Safety Workers to work on MTM Metropolitan Rail Network.

Background

Section 117 of the Rail Safety National Law (RSNL) requires rail transport operators to ensure that each rail safety worker **who is to carry out** rail safety work in relation to railway operations in respect of which the operator is required to be accredited has the competence to carry out the work.

This means all workers including direct employees of MTM as well as contractors and third party suppliers that enter the MTM Metropolitan Rail Network must have completed the safety training and achieved the required competencies.

Initial certification

It is MTM's responsibility that all people entering the MTM Metropolitan Rail Network are trained to meet MTM's safety requirements. Therefore, only selected organisations are recognised to deliver the training to enable rail safety workers to work on the MTM Metropolitan Rail Network.

Effective 29 November 2025, MTM recognises the following organisations to deliver selected training courses listed below.



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Training Course	Metro Academy	Training Ahead Australia
Train Track Safety Awareness (TTSA) TLIF0020 Safely access the rail corridor MSEI001 Metro Safety and Environment Induction	✓	✓
Track Vehicle Operator (TVO1) TLIC2054 Access the rail track to run track vehicle within defined worksite; and, TLIC3045 Operate road/rail vehicle	✓	✓



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Training Course	Metro Academy	Training Ahead Australia
Lookout TLIF0027 Perform lookout duties	✓	
Handsignaller TLIF2082 Perform handsignaller duties	✓	
Track Force Protection Coordinator (TFPC) 3.1 TLIF0023 Conduct track protection assessment; and, TLIW0007 Operate under track protection rules	✓	
Track Force Protection Coordinator (TFPC) 3.2 TLIC0025 Pilot rail traffic within work on track authority limits; TLIL0010 Implement a track occupancy authority; TLIL3084 Implement a local possession authority; TLIL3083 Implement a track work authority and manage rail traffic through worksites; and, TLIW2037 Clip and secure points	✓	
Track Force Protection Coordinator (TFPC) 3.3 TLIL4069 Plan and coordinate protection for multiple worksites within limits of a work on track authority	✓	
TFPC Metro Tunnel Induction	✓	
Safely Working in the Rail Corridor (SWIRC)	✓	

MTM also recognises competencies through John Holland for TTSA and TVO1.



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Recertification (renewal) training

As an accredited Rail Transport Operator (ARTO), MTM must ensure the ongoing competence of rail safety workers. This is achieved through the delivery of recertification training.

All below listed recertification (renewal) training must be undertaken through Metro Academy.

Training Course	Metro Academy
TTSA online renewal	✓
TTSA face to face renewal	✓
Lookout face to face renewal	✓
Handsignaller face to face renewal	✓
TFPC 3.1 face to face renewal	✓
TFPC 3.2 face to face renewal	✓
TFPC 3.3 face to face renewal	✓
TVO1 face to face renewal	✓
Level 5 On-track Maintenance Machine Competent Person renewal	✓

Questions

Questions relating to this bulletin can be directed to metroacademy@metrotrains.com.au

Authorised by

Barney Gedero

Training Manager – Rail Support



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The Responsible Manager is to determine the following:

Which areas in MTM are to be notified of this alert?

Selecting the shaded rows means the whole division whereas unshaded means the specific teams within the division. Only check what is applicable.

Check	Code	Division/Department
☐	MTM	Entire MTM Network
☐	CHE	Engineering / Office of Chief Engineer
☐	HMR	People
☐	INF	Infrastructure
☐	ELN	Electrical Networks
☐	OCS	Operational Control Systems
☐	SIG	Signals
☐	STF	Structures & Facilities
☐	TRK	Track Delivery
☐	OPS	Operations
☐	TSD	Train Service Delivery
☐	SWS	Safeworking / Signalling
☐	NOS	Network Operations
☐	SER	Metrol
☐		Passenger Experience
☐	STO	Stations
☐	AOS	Authorised Officers
☐	PRJ	Projects
☐	ROS	Rolling Stock
☐	SQE	Safety, Environment & Risk
☐		Other (e.g. Other Divisions/Departments or people not listed): (List them here)

Which contractors should be notified of this alert?

Note: This is undertaken by MetroSafe through the Avetta portal. All contractors/third parties have previously been tagged into their relevant MTM areas.

Check	Division/Department
☒	All MTM Contractors and Third Parties
☐	Corporate
☐	Infrastructure
☐	Projects
☐	Rolling Stock
☐	Operations

How should this alert be distributed and/or acknowledged?

Note: This section may be amended by the Division dependent on best method of distribution

Check	Division/Department
☒	Issued via email
☐	Placed on Noticeboards
☐	Placed in staff pigeon holes / letterboxes
☐	Delivered during toolbox discussions
☐	Employees to acknowledge receipt using Management Systems Communication Receipt (A1866)
☐	Communications Register (the Depot)
☐	Toolbox Attendance Records
☐	Weekly Operational Notice (WON)
☐	Other (specify):